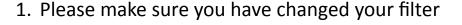


Air Conditioning Service Safety List

Help us all **Stay Safe!**

By limiting the time we are inside your home, we help each other! Follow the procedure for when your technician arrives. Call our office if you have any questions.



- 2. We will call to confirm when the technician is on his way.
- 3. Please make sure the outside unit is accessible.
- 4. The technician will find out what is wrong with the system & call you with the diagnosis & authorization for the repair.
- 5. He may need to come inside to check the indoor part of your system. Please have the front door unlocked in order for him to come in.
- 6. If you approve the repairs the office will call you for payment.
- 7. The technician will email your invoice to you.